



Club Management for 2011 – 2012 Season

EXECUTIVE & MANAGEMENT COMMITTEE ROLES AND RESPONSIBILITIES

NAME	OFFICE	OTHER ROLE(S)
Sue Sundstrom	President	Registrar; Uniforms; Race Walking Co-ordinator
Vacant	Vice President	Equipment; Delegate to TIRAC Equipment Committee
Valmai Loomes	Secretary	Coaching Co-ordinator; Competition Co-ordinator; Public Relations, Delegate to Beaton Park Management, Illawarra All Schools Representative
Bruce Steele	Treasurer	
Gianna Mogentale	Committee Member	Assistant Secretary, Maintainer of Website
Jodie Sundstrom	Committee Member	Fund Raising Activities
Annette Mead	Committee Member	Social Activities
Ann Grimm	Committee Member	Officials, Illawarra All Schools Carnival Representative (also Booking Officer for TIRAC)
Melanie Foster	Committee Member	Athletes Representative, Minute Secretary
Mary Thomas	Committee Member	TIRAC Representative, Equipment

In the absence of both the President and Vice President at any board meeting, a board member will be elected from those present to chair the meeting.

Any two of the President, Secretary or Treasurer, with other members as back-up, represent the Club at ANSW meetings.

The Executive, consisting of the President, Vice President, Secretary and Treasurer, are ex officio members of all sub committees.

SUB-COMMITTEES

Cross Country

Purpose - To promote and develop a suitable Cross Country Program.

Members – Melanie Foster (Co-Ordinator), Troy Sundstrom and Nancy Weekes.

Other (Need and membership to be decided at the appropriate time)

Country Championships - To organise IBS team, if held outside Wollongong region.

Christmas Meet – To organise final club meet prior to Christmas.

Presentation Day – To organise presentation function.

OTHER CLUB MEMBERS

Other members of the club may be co-opted into assisting Committee members or sub-committees with their responsibilities, subject to the approval of the Committee. Those appointed to date are:

- Janet Munro – Technical Officials Education.
- John Munro – Public Officer.
- Mary Thomas – Carnival Officer and Delegate to TIRAC Equipment Committee.